

FUNCTIONS THAT EVERY BOARD MEMBER CAN PERFORM

BMH 003

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- 1) National Issues and Decisions - where there is a genuine need for a National Resolution of an issue you should take the initiative and assist your state, be the driving force, make it your project to see it through on behalf of your state.
- 2) Make sure data for the national callers list is collected and forwarded to the registrar. This will keep the database accurate and up to date. Provide forms to new callers and trainees and assist them to complete same.
- 3) Review the comnet material each month and extract a report for your association. Bring to their attention item/s of interest or importance. Encourage item such as Office Bearers, New Callers, Change of address or telephone etc to be included in your minutes so other states and the ACF can see these and correct their records.
- 4) Make sure your state is made aware of ACF Policy and Decisions and warn them when nominations for the board or membership renewals are due.
- 5) Activate and Participate in education programmes within your state and try to give all callers a national perspective.